

**KCAA County Championship COVID Activity Plan**

Issue 6 - 26/4/21

Activity	Agreed location/Activity	Comments
Athlete Travel		Athletes may only travel (warn of delays on the M20) in family or support bubbles, reminder needed in athletes letter
Athletes Those U18 or with Additional needs may be accompanied by a Parent or Supporter.	Right hand side entrance path off main car park	JRS to provide hand sanitisers and QR poster JRS policy requires Parents or Supporter with the NHS App to scan the QR code. KCAA COVID Officer to arrange to provide volunteer support & guidance at top gate to try to deal with questions before getting to registration. Temperature checks will be undertaken.
Athlete Coaches EA updated guidance – coaches do not count towards the ‘spectator’ numbers if they have an athlete at the competition and the venue capacity allows a coach to be admitted	Right hand side entrance path off main car park and register at Athlete Registration with athlete.	JRS to provide hand sanitisers and QR poster JRS policy requires Coaches with the NHS App to scan the QR code. KCAA COVID Officer to arrange to provide volunteer support & guidance at top gate to try to deal with questions before getting to registration. Temperature checks will be undertaken. If the venue capacity is reached further coaches would not be admitted until numbers reduced.
Athlete Registration / T shirt collection	As near to gate on right hand side entrance path off main car park	
Athlete, Parent, Supporter or Coach Seating	The grass area out side the competition areana	Advise athletes in athletes email, no tents allowed (too much of a potential Social Distance breach) the stand cannot be used as seats need to be cleaned between use.
Athlete Implement Check In	Tech Room	JRS will provide sanitisers and pump sprays as necessary for all implements in here and in the areana. To avoid too much sharing of implements athletes letter to encourage athletes to bring their own
Sprint Athlete Warm up	Far side of Track	During races in the 100m straight area, time table needs to provide gaps and Chief Officials sympathetic to the need
Distance Athlete Warm up	The grass & path area out side the competition areana	Advise athletes in athletes email

Athlete Lane Draw / Results Track	via Luke Online wifi	JRS does not have WiFi so mobile devices will be required. Athletes email to give link / Poster at Athlete registration required
Activity	Agreed location/Activity	Comments
Athlete Massage	Pod+ to follow their own risk assessment	Pod+ will provide free service to athletes with number (KCAA has pre paid for the service) if time permits they will accept other walk up paying customers
Athlete Results Field	Given at event & taken to by Official to the presentation area	Taken to by nominated Field Official to the presentation area
Athlete Results Track	Via Luke Online wifi	JRS PA used to call to presentations
Activity	Agreed location/Activity	Comments
Athlete Presentation	In front of JRS statue in athlete grass area	No Trophies / Medals Only / JRS to provide presentation 3 step boxes, small table. KCAA to provide gloves / santisers as required
Athlete & adult Refreshments	Self service window	JRS has gone Cashless (need to include in athletes letter) and will need to follow one way directions.
Athletes & adult toilets	Under the main stand	KCAA COVID Officer to provide policing personel
Athlete and Parent, Support or Coach departure should be imediately after the competition (or presentation) is finished.	Via the path & gate to the right when inside the stadium	Need to go round the outside of the fence and need to warn to beware of traffic (COVID Compliance Officers hopes to have a volunteer to remind people leaving. JRS to provide sign & warning notice
Officials Travel (Official also covers COVID monitoring volunteers)	Arrive in main car park as usual	Need to be aware that there are road works on the M20 causing delays in the Officials letter
Official & First Aid Entry	Usual stadium main entrance then internal stairs to track.	JRS to provide security check, so Officials Pass will be required need to put in the Officials letter. Masks required indoors. KCAA to provide volunteers list to reception as back up. KCAA to provide yellow KCAA tabards to COVID volunteers Temperature checks will be undertaken

		Need to inform them in officials Letter. It will be managed by Officials Secretaries / Meeting Managers. JRS to provide hand sanitisers and QR poster JRS policy requires Officials with the NHS App to scan the QR code. Official check in list needs address and phone number.
Official Registration	In or near white cabin area	
Official Field Cards	These will be given out at the field briefing	Field Chief Officials need to be told in officials email
Officials Results Team	Café Area	Masks required unless insufficient social distancing? JRS to provide 3 tables.
Activity	Agreed location/Activity	Comments
Official Radio collection	In or near white cabin area	
Official Radio charging	Café Area over night	
Official Radios		KCAA to provide sanitiser wipes & ideally officials hold on to ear piece for day 2
Official Seating	Track & Field area	Asked to bring chair or stool unfortunately casual seating is not allowed by the JRS COVID cleaning requirements
Activity	Agreed location/Activity	Comments
Official Seating (Time keepers)	Usual stand position	Chief needs to arrange Socially distanced spaces and on same seat for whole day / JRS will arrange overnight cleaning for day 2
Official Team meetings	TBA by Chiefs	Socially Distanced
Official Tea & Coffee	White cabin area	KCCA provide materials / JRS provide hot water flasks / Officials letter needs to asked them to bring own mugs and mention that KCAA does not provide bottles of water
First Aid	Usual position	To follow their own risk assesment
Officials Refreshments	Self service window	KCAA to provide 2 Vouchers to each official each day, which will given then a free roll or sandwich meal item. JRS will bill KCAA for the value of food items served
Official & First Aid toilets	Under the stadium in the old gym area (next to Equipment store)	KCAA COVID Officer to provide policing personel.
Official Departure	Via the path & gate to the right from inside the stadium	Need to warn to beware of traffic COVID Compliance Officers hopes to have a volunteer to remind people leaving. JRS to provide sign & warning notice

Photo Finish	Usual Position	Also providing seeding & live stream of track results. To follow their own risk assesment
Track & Field		Looks in good condition John A to guide remarking lines
Track & Field	Competition	Where necessary gloves will be available (Officials letter needs to ask anyone alergic to latex ones, to bring their own) and pump action sanitiser sprays provided for field & track
Equipment Store		Looks in good condition, some new on order
Equipment Store	Competition	TM needs to take a view on if sufficient ventilation or if masks need to be worn in this area.